**EXIT SURVEY**

We would appreciate your candid answers to the following questions. Your individual responses are treated as confidential and will not become part of your personnel file. Results will be aggregated with responses from other employees before being disclosed to university leadership.

We believe that your feedback is of vital importance and will assist the University in analyzing our employee retention and turnover. Thank you for your cooperation!

|  |  |
| --- | --- |
| Name | Joining Date |
| Department | Relieving Date |
| Position | Head/Supervisor |

Specify your primary reason(s) for leaving Rawalpindi Women University (check all that apply)

 Type of work Compensation

 Lack of recognition Relationship with supervisor

 Working conditions Family circumstances

 Work Environment Career advancement opportunity

 Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please rate your **supervisor** below using a sale of 1-5, **with 5 being strongly agree and 1 being strongly disagree.** Please select one response for each statement.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Supervisor/ Head** | **5** | **4** | **3** | **2** | **1** |
| Demonstrated fair and equal treatment |  |  |  |  |  |
| Provided recognition on the job |  |  |  |  |  |
| Developed cooperation and teamwork |  |  |  |  |  |
| Encouraged/listened to suggestions |  |  |  |  |  |
| Resolved complaints and problems |  |  |  |  |  |
| Followed policies and practices |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Communicated well |  |  |  |  |  |

Comments or suggestions for improvement:

Please rate your **employment at Rawalpindi Women University** below using a scale of 1-5, **with 5 being highly satisfied and 1 being highly dissatisfied**. Please select one response for each statement.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Employment Experience** | **5** | **4** | **3** | **2** | **1** |
| Cooperation within your department |  |  |  |  |  |
| Cooperation with other departments |  |  |  |  |  |
| Communication with the University as a whole |  |  |  |  |  |
| Training opportunities provided |  |  |  |  |  |
| Morale in your department |  |  |  |  |  |
| Advancement opportunities |  |  |  |  |  |
| Workload |  |  |  |  |  |

Comments or suggestions for improvement:

Please rate the **compensation and benefits at the University** below using a scale of 1-5, **with 5 being highly satisfied and 1 being highly dissatisfied.** Please select one response for each statement.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Compensation and Benefits** | **5** | **4** | **3** | **2** | **1** |
| Salary |  |  |  |  |  |
| Incentive pay |  |  |  |  |  |
| Health/ Medical Facilities |  |  |  |  |  |
| Other : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |

Comments or suggestions for improvement:

What did you like most about your job and/or this university?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What did you like least about your job and/or this University?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Would you recommend this University to a friend as a place to work?

 Yes, without reservations Yes, with reservations No

If no, why not? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_