



RAWALPINDI WOMEN UNIVERSITY,

RAWALPINDI

REGISTRAR OFFICE

Vice Chancellor Secretariat, RWU

NOTIFICATION

In exercise of the powers vested under section 26(1) of The Rawalpindi Women University, Rawalpindi Act, 2019 (XXIX of 2019), the Competent Authority is pleased to approve the following Admission Policy of Admission FALL-2022.

A. GENERAL ADMISSION POLICY FOR ALL DEGREE PROGRAMS

1. Rawalpindi Women University (RWU) Online admissions for all Undergraduate degree programs shall be processed against the advertisement in print and electronic media under **Semester System** on **OPEN MERIT, SELF- FINANCE** and **RESERVED SEATS**.
2. Only Online complete application(s) along with uploaded following compulsory required documents shall be processed:
 - a. Unless mentioned otherwise, Deposited Bank challan copy/Bank electronic transaction receipt.
 - b. Candidate's passport size photograph (with blue background in JPEG format).
 - c. Matric/ Equivalence (IBCC) Certificate (JPEG format)
 - d. Hope Certificate (in case of intermediate or equivalent) or **FIRST TWO YEARS** (in case of DAE).
 - e. It is compulsory for the result awaited students to upload their result (either downloaded from the website or result card) subject to the announcement of respective Board.
 - f. In case of the complete results the candidate shall upload the total marks obtained and shall attach combined DMC/Transcript.
 - g. The applicant for lateral entry in 5th semester of BS Program are required to upload their result of ADP/B.A/B.Sc.

- h. The applicants against any reserved seat shall also upload the relevant document mentioned in **Different Sections of F**, otherwise, the application shall not be processed.
3. A candidate shall have to pay non-refundable admission processing fee of Rs.1000/- within the stipulated time.
4. Candidates wishing to apply in both faculties i.e. Faculty of Science and Faculty of Humanities and Social Science shall have to submit separate form with separate processing fee.
5. Considering the required eligibility, a candidate may apply for more than one degree programs within same faculty with added fee of Rs.300/-
6. Candidates wishing to apply for open merit, self-finance and reserved seats will submit separate forms with separate fees. They will be considered for all mentioned categories. However, once admitted on the merit of self-finance category, candidates will not have the option to move into the open merit category at any stage of their academic session.
7. The missing candidates (if any) may contact Admission Grievance Committee through email **A (22)** at least two days before the notification / display of the first Merit List; otherwise, no claim shall be accepted after the notification / display of the first Merit List.
8. Subject to the provision of seats and eligibility and with the approval of Grievance Committee, the change of subject within stipulated time shall only be allowed to the applicants who have already applied for the desired degree program(s).
9. The Campus/ Faculty wise number of seats for each program of undergraduate degree programs are mentioned in section A(27); however, minimum 25 registered students against BS degree programs shall be required for the commencement of respective degree program.
10. In specific circumstances, the University reserves the right to reduce or increase the no. of allocated seats in any particular degree program(s) mentioned in section A(27) of this policy.
11. Considering minimum required number of students per Section and the departmental resources the University reserves the right for not offering any degree program(s) mentioned in section A(27) of this policy.
12. The deposited semester dues shall be refunded as per RWU policy/rules, if a degree program is not offered.

13. The reserve seat(s) mentioned in section **F at 6(a) and 6(h)** are included and form **6(b)** to **6(g)** are added in the total number of seats, mentioned in section **A(27)** of this policy.
14. 90% seats will be offered on open merit and 10% seats will be offered on self-finance in each program.
15. Students admitted on self-finance basis shall not be eligible for any financial assistance/scholarship.
16. In case any seat in self-finance category and reserved category is not filled, the same shall be treated towards open merit category.
17. The University Hostel accommodations will be provided on merit subject to availability of seats.
18. In case a candidate wants to apply for fee refund,
 - a. The university will refund full tuition fee if she applies within 1 week of fee submission date.
 - b. The university will refund only half tuition fee if she applies within 1 month of fee submission date.
 - c. The university will refund only security fee after one month of fee submission date.
19. RWU online ADMISSION Link: <https://rwu.edu.pk>
20. Merit List of selected candidates shall be displayed on the University's entrance notice board and RWU website (<https://rwu.edu.pk>) as per admission calendar given in **section G and H** of this policy.
21. The merit list for reserved seats and self-finance programs shall be displayed with the 3rd merit list of open merit.
22. An applicant can upload the Admission grievance(s) (if any) along with all the required documents for redress within two working days after the notification / display of the merit list(s) through this email: agc2022@rwu.edu.pk
23. All the selected candidates mentioned in any merit lists shall appear before the Admission Committee along with:
 - All credentials (Matric/O-Level, Intermediate/A-Level, ADP/B.A/B.Sc)
 - CNIC
 - two photographs (passport size with blue background),
 - A Hope Certificate from previous institution confirming that she shall secure above mentioned respective minimum required marks (45%) in the intermediate

or relevant annual examinations. In case, the student failed to provide the same, her admission shall stand cancelled and the candidate in waiting list shall be called.

- Two sets of attested copies of all credentials placed in an ordinary paper folder within stipulated time before the notification / display of the next merit list to get bank Challan for the semester fee/dues and securing of admission.
- Health performa duly signed by Medical Officer and Paramedic Staff.

24. Unless mentioned otherwise, the admission dues/fee shall be deposited during the stipulated period in the designated branches of the Bank of Punjab and a copy of same shall have to be deposited to the respective Admission Committee focal person for semester registration. The referred dues/fee shall not be deposited in any other bank.

25. In case the semester fee/dues are not deposited within stipulated time the admission shall stand cancelled.

26. The candidates who are registered under ‘self-perceived identity’ as female under section (2(3.1 & 3.2)) of the Transgender Persons (Protection of Rights) Act 2018 can also apply for admission in any Undergraduate degree program offered for Fall-2022.

27. Admission details of the Undergraduate degree programs offered for Fall-2022 along with allocated seats are:

<u>RAWALPINDI WOMEN UNIVERSITY (RWU)</u>						
FACULTY OF SCIENCE						
Degree Program	No. of Seats					No. of Sections
	Total	Open merit	Self-Finance	Reserved Seats	Others	
Undergraduate BS-Degree Programs (Full Time Morning)						
Botany	100+7	86	10	04	7	02
Chemistry	150+9	129	15	06	9	03
Computer Science	100+7	86	10	04	7	02
Information Technology	100+7	86	10	04	7	02
Mathematics	150+9	129	15	06	9	03
Physics	100+7	86	10	04	7	02
Statistics	100+7	86	10	04	7	02
Zoology	100+7	86	10	04	7	02
FACULTY OF HUMANITIES AND SOCIAL SCIENCES						
Degree Program	No. of Seats					No. of Sections
	Total	Open merit	Self-Finance	Reserved Seats	Others	
Undergraduate BS-Degree Programs (Full Time Morning)						
Bachelor of Business Administration (BBA)	100+7	86	10	04	7	02

English	100+7	86	10	04	7	02
Fine Arts	100+7	86	10	04	7	02
Mass communication	100+7	86	10	04	7	02
Political Science	100+7	86	10	04	7	02
Psychology	150+9	129	15	06	9	03
Sociology	100+7	86	10	04	7	02

B. BASIC CRITERIA TO APPLY FOR UNDERGRADUATE BS-DEGREE PROGRAM (AFTER 12 YEARS OF EDUCATION)

Subject to the verification by the department concerned for relevance of subject, the provisional admission shall be awarded subject to the uploading of intermediate part-II result within three days of result announcement OR first two year result of DAE or equivalent. In this regard, the candidate shall have to upload a Hope Certificate from the previous institution confirming that she shall secure minimum required marks (at least 45%) in the 2nd year relevant annual examinations.

However:

1. At least 45% marks in the relevant Intermediate/ DAE OR equivalent degree shall be required to apply for all undergraduate degree programs (BS).
2. Following criteria shall be observed for the degree programs offered:

1) FACULTY OF SCIENCE	
Botany	<ul style="list-style-type: none"> • Intermediate or equivalent level with at least 45% marks • Biology as an elective subject.
Chemistry	<ul style="list-style-type: none"> • Intermediate or equivalent level with at least 45% marks • Chemistry as an elective subject.
Computer Science	<ul style="list-style-type: none"> • Intermediate or equivalent level with at least 50% marks • Intermediate with Mathematics (200 Marks)/A-level with Mathematics/ three years associate diploma in Electrical/ Electronics/ IT/ Computer hardware/ Telecom engineering from any Institute recognized by PBTE (Punjab Board of Technical Education).
Information Technology	<ul style="list-style-type: none"> • Intermediate or equivalent level with at least 50% marks • Intermediate with Mathematics (200 Marks)/A-level with Mathematics/ three years associate diploma in Electrical/ Electronics/ IT/ Computer hardware/ Telecom engineering from any Institute recognized by PBTE (Punjab Board of Technical Education).
Mathematics	<ul style="list-style-type: none"> • Intermediate or equivalent level with at least 45% marks • Mathematics as an elective subject.
Physics	<ul style="list-style-type: none"> • Intermediate or equivalent level with at least 45% marks • Physics and Mathematics as elective subjects.
Statistics	<ul style="list-style-type: none"> • Intermediate or equivalent level with at least 45% marks • Mathematics as an elective subject
Zoology	<ul style="list-style-type: none"> • Intermediate or equivalent level with at least 45% marks • Biology as an elective subject.
2) FACULTY OF HUMANITIES AND SOCIAL SCIENCES	

BBA	• Intermediate or equivalent level with at least 45% marks
English	• Intermediate or equivalent level with at least 45% marks
	• English compulsory as an elective subject.
Fine Arts	• Intermediate or equivalent level with at least 45% marks
	• Qualifying interview is mandatory. Please bring your any Art work at the time of interview.
Mass communication	• Intermediate or equivalent level with at least 45% marks
Political Science	• Intermediate or equivalent level with at least 45% marks
Psychology	• Intermediate or equivalent level with at least 45% marks
Sociology	• Intermediate or equivalent level with at least 45% marks

C. MERIT DETERMINATION CRITERIA FOR UNDERGRADUATE BS-DEGREE PROGRAM (AFTER 12 YEARS OF EDUCATION)

1. For all Undergraduate BS-Degree programs after 12 years of education the merit shall be determined as:

- Thirty Percent (30%) weightage of obtained marks in Matriculation or equivalent.
- Seventy Percent (70%) weightage of obtained marks in Intermediate (first year)/DAE (first two years) or equivalent.
- Qualifying Test for BS Fine Arts will be mandatory

D. BASIC CRITERIA TO APPLY FOR LATERAL ENTRY IN 5th SEMESTER OF BS PROGRAM (AFTER 14 YEARS OF EDUCATION)

Subject to the verification by the Department concerned for relevance of the subjects in the terminal degree, the admission shall be awarded on the basis of ADP/BA/BSc or equivalent with at least 45% marks are required to apply for admission to lateral entry in 5th semester of BS program.

Following criteria shall be observed for the programs offered:

1) FACULTY OF SCIENCE	
Botany	• ADP/BSc (Botany) or any other subject of Biological Sciences with at least 45% marks
	• Botany as an elective subject.
Chemistry	• ADP/BSc (Chemistry) with at least 45% marks
	• Chemistry as an elective subject.
Computer Science	• ADP/BSc (Computer Science & Mathematics) with at least 50% marks
	• Computer Science as an elective subject.

Mathematics	• ADP/BA/BSc (Math-A & Math-B Course) or (Math General with Physics) with at least 45% marks
	• Mathematics as an elective subject.
Physics	• ADP/BSc (Physics & Mathematics) with at least 45% marks
	• Physics as an elective subject.
Statistics	• ADP/BSc (Statistics & Mathematics) with at least 45% marks
	• Statistics as an elective subject.
Zoology	• ADP/BSc (Zoology and any other subject of Biological Sciences including Chemistry, Geography and Psychology) with at least 45% marks
	• Zoology as an elective subject.
2) FACULTY OF HUMANITIES AND SOCIAL SCIENCES	
BBA	• ADP/BA/BSc/B.Com or its equivalent degree with at least 45% marks
English	• ADP/BA/BSc or its equivalent degree with at least 45% marks
	• English as an elective subject.
Fine Arts	• ADP/B.A. (Fine Arts) or its equivalent degree with at least 45% marks.
	• Fine Arts as an elective subject. <ul style="list-style-type: none"> • Qualifying interview is mandatory. Please bring your any Art work at the time of interview.
Mass communication	• ADP/BA/BSc or its equivalent degree with at least 45% marks
Political Science	• ADP/BA/BSc or its equivalent degree with at least 45% marks.
Psychology	• ADP/BA/BSc or its equivalent degree (Psychology as an elective subject) with at least 45% marks
	• Psychology as an elective subject.

E. MERIT DETERMINATION CRITERIA FOR LATERAL ENTRY IN 5th SEMESTER OF BS PROGRAM (AFTER 14 YEARS OF EDUCATION)

- For all lateral entry in 5th semester of BS program (after 14 years of Education) the merit shall be determined as:
 - Twenty percent (20%) weightage of obtained marks in Matriculation or equivalent.
 - Twenty percent (20%) weightage of obtained marks in Intermediate or equivalent.
 - Sixty percent (60%) weightage of obtained marks in ADP/BA/BSc or equivalent.

F. ADMISSION CRITERIA FOR RESERVED SEATS CATEGORY IN UNDERGRADUATE DEGREE PROGRAMS (EXCEPTIONS / CONDITIONS ARE MENTIONED WITH EVERY CATEGORY)

- In addition to the above mentioned general admission criteria the following criteria shall also be applicable upon all reserved seats category applicants.
- The merit of the offered reserved seats category given below shall be determined within the category. However, the applicant has to fulfill the general minimum admission eligibility criteria to apply for as mentioned in section B.

3. In case any seat is not filled in reserved category, the same shall be treated towards open merit category.
4. In case if more than required nominations are received for a particular degree program, RWU shall reserve the rights to prepare the merit list as per RWU policy.
5. Considering the required eligibility, a candidate may apply for more than one reserved seat, open merit category or self-finance category.
6. Details of Reserved Seats offered at Rawalpindi Women University FALL-2022:

a) Special Persons:

- i. Two percent (2%) seats or at least one seat is reserved for special persons in all Undergraduate degree program.
- ii. The applicant shall have to produce a certificate, duly issued by the District Disable Assessment Committee, Government of Punjab.
- iii. Hard of Hearing shall not be considered as a disability.

b) Sports:

- i. Two percent (2%) seats or at least one seat is reserved for sports persons in all Undergraduate degree programs.
- ii. The applicant shall provide a registration certificate from Provincial/District Sports Board along with certificate(s) of participation at inter college/board level issued by the Education Department/concerned Board.
- iii. The University reserves the right to specify the category/event/ kind of sports as per its policy.

c) Co-Curricular Activities

- i. One percent (1%) seats or at least one seat is reserved for co-curricular activities in all Undergraduate degree programs.
- ii. The applicant shall have to provide a certificate in the co-curricular activities at inter college / board level issued by the Education Department/concerned Board.
- iii. The University reserves the right to specify the category/events/ kind of Co-curricular activity as per its policy.

d) FATA:

- i. One (1%) seat or at least one seat is reserved for the applicants of FATA in all Undergraduate degree programs.
- ii. Considering KPK Govt. notification received dated March 10, 2020. The nomination letter is not required from the applicant however; domicile/CNIC of FATA shall be required.

e) Baluchistan:

- i. One (1%) seat or at least one seat is reserved for the applicants of Baluchistan in all Undergraduate degree programs.
- ii. The applicant shall produce Nomination letter from the respective government.

f) Gilgit-Baltistan:

- i. One (1%) seat or at least one seat is reserved for the nominees of Gilgit-Baltistan region in all Undergraduate degree programs.
- ii. The applicant shall produce Nomination letter from the respective government.

g) Azad Jammu And Kashmir (AJK):

- i. One (1%) seat or at least one seat for the nominees of Azad Jammu and Kashmir (AJK) region in all Undergraduate degree programs.
- ii. The applicant shall produce Nomination letter from the respective government.

h) Minorities:

- i. Two percent (2%) seats or at least one seat is reserved for Minorities (Non-Muslim) in all Undergraduate degree programs.

G. ADMISSION CALENDAR FALL-2022 FOR UNDERGRADUATE DEGREE PROGRAMS

1.	Online Admission Open	August 8 th , 2022
2.	Deadline for the Submission of Online Application Forms	August 29 th , 2022
3.	Department wise Form Verification and solution of queries (if any) on daily bases	August 8 th , 2022 - August 31 st , 2022

4.	RWU Qualifying Interview and students should bring their any Artwork (for Fine Arts students only)	August 31 st , 2022
5.	First Merit List for All Programs (Uploaded on RWU Website at 12:00 pm)	September 5 th , 2022
6.	Deadline for Fee Submission of First Merit List	September 9 th , 2022
7.	Second Merit list for All Degree Programs (Uploaded on RWU Website at 12:00pm)	September 12 th , 2022
8.	Deadline for Fee Submission of Second Merit List	September 16 th , 2022
9.	Third Merit List for All Degree Programs (If required Uploaded on RWU Website at 12:00pm)	September 19 th , 2022
10.	Merit list of reserved seats Uploaded on RWU Website at 12:00pm	September 19 th , 2022
11.	Merit List Self Finance seats (Uploaded on RWU Website at 12:00pm)	September 19 th , 2022
12.	Deadline for Fee Submission of Third Merit List/ Reserved seats/ Self Finance	September 23 rd , 2022
13.	Change of subject (as per RWU admission policy)	September 19 th , 2022 - September 23 rd , 2022
14.	Departmental Orientation and Commencement of Classes for all Degree Programs	October 3 rd , 2022

H. ADMISSION CALENDAR FALL-2022 FOR LATERAL ENTRY IN 5TH SEMESTER OF BS PROGRAM

1.	Online Admission Open	August 8 th , 2022
2.	Deadline for the Submission of Online Application Forms	August 29 th , 2022
3.	RWU Qualifying Interview and students should bring their any Artwork (for Fine Arts students only)	August 31 st , 2022
4.	First Merit List for All Programs (Uploaded on RWU Website at 12:00 pm)	September 5 th , 2022
5.	Deadline for Fee Submission of First Merit List	September 9 th , 2022
6.	Second Merit list for All Degree Programs (Uploaded on RWU Website at 12:00pm)	September 12 th , 2022

7.	Deadline for Fee Submission of Second Merit List	September 16 th , 2022
8.	Departmental Orientation and Commencement of Classes for all Degree Programs	October 3rd, 2022