



THE RAWALPINDI WOMEN UNIVERSITY, RAWALPINDI

TENDER NOTICE

Sealed Tenders are invited from the GST & Income Tax registered Firms for Rawalpindi Women University, Rawalpindi as per detail given below for the financial year (2020-21) which may reach the office of the under signed on or before **24-05-2021** (Monday) till **12:00 PM** and the opening of the bids will be at the same day at **12:30 P.M** in the presence of the bidder or representative of the competitive firms in the office of the undersigned. Rates should be quoted on FOR basis.

Sr. #	Category/Item Name	Estimated Cost (Rs.)	5% Security on Estimated Cost (Rs.)
1.	IT Equipment (Computers, Printers, Scanner, etc.)	=13 Million	=650,000/-
2.	Furniture	=2 Million	=100,000/-

GENERAL INFORMATION

1. Sealed tenders/bids shall be accepted only against on tender document to be collected from Admin office on payment of Rs.1000/- through Call Deposit/Challan as tender fee (Non-Refundable) upon written request on firm letter head.
2. (a) Security amount must be deposited equal to 5% of the Estimated Cost of the tender in form "Call Deposit Receipt" in favor of Registrar, RWU as earnest money which will be refunded to the un-successful parties. The CDR of the successful parties will be detained till the completion of the contract.
(b) The payment of the bill will be made after the verification and inspection of the material through the crossed cheque after deducting 5% security from the total value of the bill till the completion of 03 months warranty period which will be released after the verification of end user.
3. Late offers will not be considered. Cutting/overwriting is not allowed.
4. Single stage/two envelopes bidding procedure will be adopted as per PPRA Rules 38-2(a). The envelopes shall be marked as "TECHNICAL PROPOSAL & FINANCIAL PROPOSAL" in legible letters separately. The financial proposal of the bids found technically non-responsive shall be returned unopened and shall be returned on the expiry of grievance period or the decision of the complaint, if any, filed by the non-responsive bidder, whichever is later.
5. Conditional Items in bid may be liable for rejection. Offers with incomplete documentation will be rejected.
6. The bidders will attach their respective copies of NTN, sales tax registration certificate, copy of valid CNIC and copy of CDR in technical bid. Copy of paid professional tax also be provided. Taxes will be applicable as per Govt. Rules and Regulations.
7. Wherever a brand name or a catalog number is mentioned such use or reference shall be qualified with the word "OR Equivalent".
8. Sealed tenders duly completed in all respect must reach to the office of the undersigned by courier service/by post during office hours 09:00 A.M. to 04:00 P.M. till the closing date and time as mentioned above.
9. The RWU reserves the right to cancel/reject all tenders/bids at any time prior to the acceptance of bid or proposal in accordance with rule 35 of Punjab Procurement Rules, 2014. However, the procuring agency shall upon request communicate to any bidder, the grounds for its rejection of all bids proposals, but shall not be required to justify those grounds.
10. In case of closed/forced holidays/lockdown (as the case may be), tender opening time/date will be considered as the next working day.
11. All terms and conditions given in bidding documents will be applicable.
12. All prices quoted shall be inclusive of all taxes if applicable.
13. For detail specification of items university website www.rwu.edu.pk shall be visited.

Zainab Javed Dar

REGISTRAR

**THE RAWALPINDI WOMEN UNIVERSITY,
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<https://www.rwu.edu.pk/>